



REPUBLIC OF KENYA



OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

"Mashtaka yenye Haki na Usawa"

INVITATION TO TENDER

The Office of the Director of Public Prosecutions (ODPP) invites sealed tenders from eligible tenderers for the following tenders: -

S/ No.	Tender No.	Tender Description	Tender Group	Closing
1.	ODPP/OT/003/2023-2024.	Provision of Preventive Maintenance for Photocopiers & Printers for the Office of the Director of Public Prosecutions Headquarters and County Offices.	OPEN	Tuesday 21 st November, 2023 11:00am.
2.	ODPP/OT/004/2023-2024	Supply and Delivery of Scanners for County and Sub-County Offices for the Office of the Director Public Prosecutions	OPEN	Tuesday 21 st November, 2023 11:00am.
3.	ODPP/OT/005/2023-2024.	Provision of Cleaning, Sanitary and Fumigation Services for The Office of the Director of Public Prosecutions (NSSF Building, 19 th Floor).	AGPO	Tuesday 21 st November, 2023 11:00am.
4	ODPP/OT/006/2023-2024	Provision of Catering Services for ODPP Headquarters, NSSF & Prosecutions Training Institute (PTI) for a period of one-year (renewable) .	OPEN	Tuesday 21 st November, 2023 11:00am.

Interested and eligible bidders may obtain the tender documents and further details on the tender by downloading free of charge from the ODPP Website: www.odpp.go.ke or public procurement information portal www.tenders.go.ke.

Tenderers who have downloaded the tender document must forward their particulars immediately to procurement@odpp.go.ke/odppprocurement@gmail.com for the purposes of further communication and issuing addendum if any. Completed tender documents in plain sealed envelopes clearly marked with the tender number should be addressed to:

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS
P.O. BOX 30701-00100
NAIROBI.

And be deposited in the Tender Box at the **Office of the Director of Public Prosecutions House, along Ragati Road, at the reception during normal working hours from 8.00 am – 12.30 pm and 2.30 pm – 4.50 p.m.** so as to be received on or before **Tuesday 21st November, 2023 11:00am**. Tenders will be opened immediately thereafter in the presence of the tenderers or their representatives who choose to attend at the Office of the Director of Public Prosecutions Boardroom situated at the ODPP House ground floor on **Tuesday 21st November, 2023 11:00am**.

**ASSISTANT DIRECTOR SUPPLY CHAIN MANAGEMENT SERVICES
FOR:THE DIRECTOR PUBLIC PROSECUTIONS**

VACANCIES FOR PUPILLAGE AND INTERNSHIP

The Office of the Director of Public Prosecutions seeks to engage highly motivated Kenyans to undertake pupillage and internship for a period of **6 months**. Interested and qualified candidates are invited to visit ODPP website: www.odpp.go.ke and apply on or before the **17th November 2023**.

**SECRETARY PUBLIC PROSECUTIONS
FOR:THE DIRECTOR PUBLIC PROSECUTIONS**



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Office of the Director of Public Prosecutions