



OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

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REF: ODPP/3/1/70 (2025-2026)

ODPP House, Ragati Road
P.O. Box 30701-00100
NAIROBI,
KENYA.

Date: 2nd December, 2025

TO: ALL TENDERERS

ADDENDUM 1

RE: PROVISION OF HIRE OF VENUE, ACCOMMODATION AND CONFERENCE FACILITY SERVICES IN THE 47 COUNTIES ON A FRAMEWORK CONTRACT FOR A PERIOD OF THREE (3) YEARS.

Pursuant to section 75(1) of the Public Procurement and Asset Disposal Act, 2015 (Revised in 2022), and in accordance to clause (10) - instructions to tenderers - of the tender document, the Office of the Director of Public Prosecutions hereby makes an addendum of the above-mentioned tender as follows: -

No.	Original	Reference	Amendment
1.		Price Schedule	Levy Introduction Bidders are advised that, in accordance with the Public Procurement Capacity Building Levy Order, 2023, a Capacity Building Levy of 0.03% will be imposed on the total contract value of all procurement contracts signed between suppliers and procuring entities, exclusive of applicable taxes. The Capacity Building Levy of 0.03% will be applied by the procuring entity after contract award and should not be included in the price schedule. Bidders shall not alter the price schedule.

Tenderers who have downloaded the tender document are required to acknowledge the receipt of this amendment.

This Addendum should be read together with the original tender document and any other addenda issued. The closing and opening date shall remain the same which is **Friday 23rd January, 2026.**


NKADUDA HIRIBAE
FOR: DIRECTOR OF PUBLIC PROSECUTIONS